



# Community Involvement Fund Sponsorship and Donation Application

Thank you for your interest in partnering with Moneytree. Since the first Moneytree branch opened in Renton, Washington in 1983, we've had a deep commitment to the communities in which we live and work.

The Moneytree Community Involvement Fund (CIF) is a vital component of our giving programs. CIF donations are made to groups whose work supports one of the following causes:

- Children/family welfare
- Medical research
- Financial literacy

If your organization's mission matches one of the CIF causes, we invite you to submit an application for funding consideration.

Moneytree receives numerous applications each year from organizations that support worthy causes, but not all are eligible for funding through the Moneytree Community Involvement Program. Please read the following information carefully before moving forward with the application process. Funding is limited to one time per year, per organization.

## **ELIGIBLE ORGANIZATIONS**

Organizations are encouraged to apply if they meet the following criteria:

- Registered as a charity with 501(c)(3) tax-exempt status
- Provides support to people who live within one of Moneytree's geographical operating regions
- Donation would support one of the three key funding areas listed above

## **INELIGIBLE ORGANIZATIONS**

The CIF does not fund the following types of organizations:

- Organizations that are not tax-exempt under IRS code 501(c)(3)
- Political or religious organizations
- Advertising programs
- Third-party fundraisers
- Scholarships paid directly to individuals
- Sports teams (however, teams with 501(c)(3) status will be considered)

## **HOW TO APPLY**

- Review our Community Involvement Fund Program application and guidelines
- Determine if you are eligible according to these guidelines
- Complete the application by the deadline date

**Due to the large number of applications that Moneytree receives, applications that are not complete will not receive funding. We ask that requests are made at least 60 days prior to the date you need the funding. You will receive a written response to your request within 45 days after submitting your application form. Thank you for supporting our community, and we look forward to receiving information about your efforts.**

*To learn more, please visit: [www.moneytreeinc.com](http://www.moneytreeinc.com).*

*Thank you for your interest in Moneytree and the Community Involvement Fund Program.*



# Community Involvement Fund Sponsorship and Donation Application

Today's Date: \_\_\_\_\_

Event Date: \_\_\_\_\_

## ORGANIZATION INFORMATION

Organization Name

Contact Name

Street Address

City

State

Zip

Phone

Fax

Email

Website

501(c)(3) Number

*Attach documentation of your tax-exempt nonprofit status. An application will not be considered without this documentation.*

## REQUEST FOR SUPPORT *(use a separate sheet if necessary to complete the following questions)*

Amount requested:

Date you need the donation *(at least 60 days from today's date):*

Description of your organization, including mission and major accomplishments:

Detailed description of the project or activity for which support is being requested (attach available brochures, program descriptions, most recent annual report, etc.):

Goals of the program:

Specify how the funds will be used:

List current board members and key staff:

Geographic area served by organization:

Percent of annual revenue used for administration and operations (as reported to the Secretary of State):

## WHAT PROMOTIONAL OPPORTUNITIES WILL MONEYTREE RECEIVE?

Advertisement (list media type)

Banner/Signage

Logo Recognition (list media type)

Other

List on a separate sheet any additional information you would like us to consider (ex: marketing materials or press releases from previous events). We appreciate the opportunity to be able to support your organization and will give your request the fullest consideration. Applicants may expect to receive a response within 45 days.

### **Please send completed application to:**

Moneytree, Inc. / Community Involvement Fund Program  
6720 Fort Dent Way, Suite 230; Seattle, WA 98188

Sponsorship applications may also be dropped off at any Moneytree location. For a complete list of locations, please visit our website at [www.moneytreeinc.com](http://www.moneytreeinc.com). To reach the Moneytree location nearest you, please call 1-888-604-MONY (6669).